



# Safety Inspection Policy

**Revision Date:** June 1, 2023

In an effort to avoid incidents or accidents before they occur through identification and correction of any unsafe conditions and behavior, The J & G Group of Companies will ensure that regular safety inspections are conducted. There are two different types of inspections:

## Informal Inspections

- To be conducted on a continuous basis by supervising personnel.
- Designed to identify safety hazards and increase awareness.

## Formal Inspections

- Are to be conducted by Foremen and a Workplace Health and Safety representative every second week of operation on same worksite
- Are to be conducted by Office staff and Shop staff monthly
- Observations will be documented, and immediate corrective action will be made
- Problems that do not have an immediate solution are to be dealt with as quickly as possible.

Inspections are performed in an effort to minimize injuries and company property damage and are to be taken quite seriously. All aspects of the job site including the yard, the buildings, and the equipment, will be inspected. All inspection reports are to be forwarded to the head office, posted on bulletin board, and kept on file. Safety inspections are essential to keeping a workplace safe.

Adherence to Workplace Safety and Health Regulations and our policies and procedures are not seen as an option. The health and safety of every person in the workplace is of the utmost importance and is the responsibility of ALL involved.