Shop Safety Inspection

Date:					Company:
Inspected by:					
Priority For Corrective Action					**Inspection Checklist**
IMMINENT DANGER	SERIOUS	MINOR	OK	NOT APPLICABLE	
					This list is intended as a guide in assisting you in doing a comprehensive inspection.
					Each of the following is to be rated according to its priority for corrective action. See attached for more information.
					Housekeeping: clean, spills, adequate garbages, material stored safely
					Welding: fire control, eye protection, and cylinder storage
					Electrical: cords intact, three prongs used, energized boxes and panels covered, cords elevated to avoid tripping.
					Tools are in proper working order
					Lockout/tagout procedure is followed
					Fire Prevention: type, size, placement
					Tools: guards, cords not frayed, proper tool being used
					Proper disposal of used oil, filter & rags
					Exit signs in place and lit if so designed

Hazard Observed	Recommended Action	Action Taken By	Date Complete

Additional Hazards/Comments:

_____

_____

Inspector Signature: _____ Date: _____

WH&S Coordinator Signature: _____ Date: _____

Senior Management Signature: _____ Date: _____