



Working Alone

Developed by:	Approved by:	Date created:	Last revision:
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Possible Hazards Present	Personal Protection Required	Additional Training	
<ul style="list-style-type: none"> - Injury - Factors involved with isolation - Weather - Death 	<ul style="list-style-type: none"> - First Aid Kit - Fire Extinguisher - Roadside Emergency Kit - Communications Device 		
<ol style="list-style-type: none"> 1. Worker must be trained on working alone procedures. 2. Conduct site inspection to determine potential hazards. 3. Establish a required call in schedule based on the hazards present. 4. Plan to secure assistance. 5. Worker must fill out a Working Alone Plan. 6. Wear proper PPE. 7. Have a cell phone on your person at all times. 8. Conduct equipment checks before and during use. 9. When using the call in schedule and the call is not received on time, the receiver is to call the worker. If there is no response, the receiver will immediately notify the supervisor and go the job site to investigate. 10. Upon arriving at the site, the receiver will call the supervisor before entering the site. This telephone connection is to remain open until the worker has been found. 11. In the event the receiver stops responding to the supervisor (but the phone connection is still open), the supervisor will call 911 and relay the necessary details. 12. In the event of a dropped call, the receiver will move back to an area where his phone will work and call the supervisor again. The receiver will then tell the supervisor that he will call him back in an agreed amount of time. If the supervisor has not received the call in the agreed amount of time, the supervisor will call 911 and relay the necessary details. <p>If An Emergency Situation Occurs - STOP – Follow The Instructions Of The Foreman Or His Designate.</p>			
Documentation/Legislation Workplace Safety and Health Regulation, M.R. 217/2006 16 - Machines, Tools and Robots 22 Powered Mobile Equipment		This Safe Work Procedure will be reviewed anytime the task, equipment or materials change and at a minimum every three years.	