



Oil – Changing

Developed by:		Approved by:	Date created:	Last revision:
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Possible Hazards Present		Personal Protection Required		Additional Training
<ul style="list-style-type: none"> - Pinch points - Machine rolling injury - Burns 		<ul style="list-style-type: none"> - CSA Footwear - CSA Safety Glasses 		
<ol style="list-style-type: none"> 1. Park vehicle, turn off engine, set park brake, remove key as lockout. 2. Place oil catch container under oil pan. 3. Remove plug and let drain. 4. Loosen oil filter and remove, dump contents in oil catch container. 5. Clean and check threaded insert and filter base. 6. Lubricate sealing ring with clean oil, spin filter until properly sealed. 7. Replace plug in oil pan. 8. Open hood and remove oil fill cap, place funnel in hole and fill with proper amount of oil as per specification, replace cap. 9. Check oil dipstick and ensure it is at the proper level. If so, start engine and let run for several minutes. 10. Turn off engine, look under hood to ensure no leaks, check oil level again to verify proper oil level. 				
<p>Documentation/Legislation Workplace Safety and Health Regulation, M.R. 217/2006</p> <p>4 - General Workplace Requirements 6 - Personal Protective Equipment 35 - W.H.M.I.S. Requirements, Labelling, MSDS 6 - Chemical & Biological Substances</p>			<p>This Safe Work Procedure will be reviewed anytime the task, equipment or materials change and at a minimum every three years.</p>	