

Hand Tools

Developed by:	Approved by:		Date created:		Last revision:
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Possible Hazards Present		Personal Protection Required		Additional Training	
Cut/abrasionsPinch pointsMuscle strain		Steel toed bootsSafety VestHard Hat			

- 1. Inspect tool to be used to insure it is in proper working order.
- 2. Use to proper tool for the job being done.
- 3. Position yourself in the best possible location to avoid unnecessary required force.
- 4. Perform the task at hand.
- 5. Once job is complete return tool to it's proper location.
- 6. Clean up any debris.

Documentation/Legislation

Workplace Safety and Health Regulation, M.R. 217/2006

- 6 Personal Protective Equipment
- 8 Musculoskeletal Injuries
- 16 Machines, Tools & Robots

This Safe Work Procedure will be reviewed anytime the task, equipment or materials change and at a minimum every three years.