



Forklift Operator

Developed by:		Approved by:	Date created:	Last revision:
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Possible Hazards Present		Personal Protection Required		Additional Training
<ul style="list-style-type: none"> - Vehicle/property damage - Other workers and equipment - Slip/trip - Pinch points - Muscle strain 		<ul style="list-style-type: none"> - Steel toed boots - Hard hat - Safety vest - Backup alarm 		<ul style="list-style-type: none"> - Operator Certificate
<ol style="list-style-type: none"> 1. Ensure the load does not exceed the forklift maximum weight tolerance. 2. Check that there is adequate loading/unloading space. 3. Pull up to load, make sure forks are in proper position to not hit load or trailer. 4. Have a spotter to properly guide forks under the load. 5. Slide forks under load gently, only lift one load at a time. 6. Once load is secured on forks, ensure all workers are clear and back up slowly 7. Carry load to stable, level ground or trailer. 8. Gently set down load and back away from load being aware of anything behind forklift. 9. When finished operation for the day turn the Master Ignition Switch to the OFF position. 				
Documentation/Legislation Workplace Safety and Health Regulation, M.R. 217/2006 4 General Workplace Requirements 6 Personal Protective Equipment 8 Musculoskeletal Injuries 16 Machines, Tools and Robots 22 Powered Mobile Equipment			<p>This Safe Work Procedure will be reviewed anytime the task, equipment or materials change and at a minimum every three years.</p>	