



Extension Ladder Setup

Developed by:	Approved by:	Date created:	Last revision:
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Possible Hazards Present	Personal Protection Required	Additional Training	
<ul style="list-style-type: none"> - Pinch Points - Falls - Trips, Slips - Electrical shocks 	<ul style="list-style-type: none"> - Steel Toed Boots - Safety Vest - Hard Hat - Support for ladder 		
<ol style="list-style-type: none"> 1. Inspect before each use as per inspection procedure 2. Secure base when raising and never set up ladder when it is extended 3. Ensure that the rope in ladder is tie securely to avoid tripping and entanglement 4. Set the ladder on firm level ground. Do not lean sideways 5. If on icy or slippery site ensure area is cleared of hazards and ensure non skid devices or securing feet 6. Erect ladder with minimum 3 ft extending above working surface 7. Extend top section only from ground, never by bouncing 8. Do not overextend, maintain minimum overlap of sections <ul style="list-style-type: none"> A - up to and including 32ft - 3 ft overlap B - 36 ft - 4ft overlap C - Over 36 ft and including 48 ft - 5 ft overlap 9. Do not place on boxes, unstable bases or on scaffold 10. Do not tie or fasten ladders together to gain additional height 11. Pull ladder out of trench once employees are situated in the trench cage and place beside trench until they are ready to exit the cage. 			
<p>Documentation/Legislation Workplace Safety and Health Regulation, M.R. 217/2006</p> <p>6 Personal Protective Equipment 13.8 Ladders 13.11 Portable Ladders 13.14 Extension Ladders CSA Standard CAN3-Z11-MB1 (R2005)</p>		<p>This Safe Work Procedure will be reviewed anytime the task, equipment or materials change and at a minimum every three years.</p>	