



**SAFE WORK PRACTICE**

<b>TITLE</b>	Electrical System Lockout
<b>GENERAL</b>	Protecting workers from injuries associated in working with electrical systems.
<b>APPLICATION</b>	Where there is or may be a danger to a worker from the inadvertent operation of electrical equipment then that equipment must be locked out and tagged prior to commencing work.
<b>PROTECTIVE MECHANISMS</b>	Safe work procedure Permit system Lockout procedure PPE Lockout devices {padlocks, multiple lock hasps, tags} ERP (Emergency Response Plan)
<b>SELECTION AND USE</b>	As per safe work procedure
<b>SUPERVISOR RESPONSIBILITY</b>	To facilitate and/or provide proper instruction to their workers on protection requirements and training.
<b>WORKER RESPONSIBILITY</b>	<ol style="list-style-type: none"> <li>1. Switch off all appropriate devices (MCC, Distribution Panel, Disconnect).</li> <li>2. Lock and tag out Electrical Supply devices in the "OFF" position.</li> <li>3. Test to be sure the equipment cannot be operated at the STOP-START switch.</li> <li>4. Test to be sure electrical equipment is de-energized.</li> <li>5. After completion of task, remove padlocks and destroy tags.</li> </ol>