



SAFE WORK PRACTICE

TITLE	Driving
GENERAL	Protecting workers from injuries associated with driving operations.
APPLICATION	Operation of motor vehicles must be performed according to all vehicle codes, traffic laws, company procedures, and manufacturer's recommended operating guidelines.
PROTECTIVE MECHANISMS	Safe work procedure Highway Traffic Act Company Rules Manufacturers Recommendations
SELECTION AND USE	As per safe work procedure Company Rules Manufacturers Recommendations
SUPERVISOR RESPONSIBILITY	To facilitate and/or provide proper instruction to their workers on protection requirements and training Compliance Enforcement
WORKER RESPONSIBILITY	<ol style="list-style-type: none"> 1. Ensure you have a valid operators licence. 2. Be conversant with traffic laws and applicable regulations. 3. Drive defensively. 4. Back in when practical. 5. Ensure the vehicle has an emergency road kit. 6. Ensure you are not under the influence of alcohol or drugs. 7. Avoid driving when fatigued. 8. Ensure seatbelts are worn at all times when the vehicle is being operated. 9. Be familiar with the vehicle and its' capabilities. 10. Offering rides to strangers or hitchhikers is prohibited. 11. Perform a "walk around" inspection prior to travelling. 12. Use good judgement and understand of the basic recovery skills appropriate to the vehicle you are driving. 13. Do not operate a cell phone while driving.