



# Maintenance Program Policy

**Revision Date:** July 1, 2018

Here at the J & G Group of Companies it is our policy to maintain all tools and equipment to reduce the risk of injuries to employees, or damage to property.

It is the Foreman's responsibility on the jobsite to:

- Make certain that all equipment is inspected by qualified personnel on a regular basis.
- That maintenance records are kept up-to-date.

It is the Employee's responsibility to:

- Conduct pre-operating checks on all tools and equipment.
- If a piece of equipment is not working properly, it is to be red tagged, and taken out of service.

All employees are also responsible for operating all tools and equipment in accordance with the company's safe work practices and procedures.

Adherence to Workplace Safety and Health Regulations and our policies and procedures are not seen as an option. The health and safety of every person in the workplace is of the utmost importance and is the responsibility of ALL involved.